



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Minutes: : Tuesday, September 10, 2024

- **Approve June Meeting Minutes**
APPROVED
- **Review the 2024 | 2025 Proposed Meeting Schedule**
APPROVED(second Tuesday of every month. Schedule posted to website.)
- **Principal/Vice Principal Report**
 - **Oakridge**
 - Upgrades – gym and some classrooms have new flooring. Goal to work through the whole building. Removing carpeting. Multi-purpose room has a new floor. New basketball court, which is a big accomplishment.
 - Two new staff members:
 1. Mary Kate Stevens, Assistant Principal.
 2. New comfort dog, Sandy.
 - 3rd grade welcome night, 6th grade walk through went well.
 - First day – wonderful blow up arch. Well received.
 - Assessments started to know strengths and create individual plans as needed.
 - Picture day – September 26th
 - Open house – September 26th
 - Weekly email sent Sundays.
 - **Forestdale**
 - New multi-purpose room.
 - Lighting work complete - all LEDs.
 - New speakers and microphones in every room. Very helpful, especially in the gymnasium.
 - Ride the Wave program was very well received. Kindergarteners are adjusted and comfortable. Funding to continue the program will be looked into.
 - Email sent regarding pesticide use for a wasp's nest.
 - Picture day - September 13th
 - Open house - September 19th. For all grades, staggered times. Prefer adults only.
 - Ms. Schofield and Mr D. will each send two emails per month to families.
 - Mr D. has addressed the town regarding the lights at the intersection causing severe back ups at pick up. He is currently waiting for a response.
- **Grant Requests** - Kendall O'Brien
 - *****Kendall, can you add numbers regarding the allocation of funds to the**

different grade levels?

- 2nd grade is hoping to annually get \$1000 for the purchase of the Terrapin Turtle book for all 2nd graders. **APPROVED**
(Ms Saunders presented. Second grade classrooms participate annually with Barnstable county of Natural resources to help threatened species. Second graders get three turtles and share them with other classrooms. They are released at Sandy Neck marsh. It was discovered that there weren't a lot of books, non fictional, informational, for this age group. Ms Saunders and another teach self-published one themselves. The money would be used to give each student a book; this would be an annual line item for the PTA.)
- Diana Ganju, OR Tech is requesting \$288 To order Pixton which lets students make their own avatars. Students will be using it to create comic stories about how to take action against cyberbullying. **APPROVED**
- Julie Crosby, FD Health is requesting \$200 to help purchase materials for the REACH program, a school wide initiative. We would like to purchase various plastic charms, chains, plastic baggies, and card stock. Along with those items we would like to have a REACH banner made for when the students receive their award and they can stand with it for their picture. **APPROVED**

- **Communications** - Shana Tyner | Michelle Ducie
 - Website Redesign - We would like a Wix website.
 - Brand Accomplished is offering a \$500 discount to be our website sponsor.
 - Subtotal for the redesign is \$1500. Total with discount is \$1000. There is an \$800 deposit. See quote. **APPROVED**

- **Fundraising** - Antonia Solitro | Jackie O'Connor
 - Cape Cod Nails offer
 - Cape Cod Nails in Mashpee would like to support the Sandwich PTA. When you arrive, mention the Sandwich PTA and receive 10% off. This will go towards the PTA.
 - Fun Run
 - In the past it was called the Boosterthon. Revenue last year was 114k, which was divided between the two schools. Previous company ran everything, but received a +/- 45% payment from profit.
 - Sandwich PTA is taking it back and running the Fun Run, VOLUNTEERS NEEDED. Hype people needed.
 - Platform for fundraising is to be outsourced, and will require 2 -5% from earnings.
 - All K-6 kids receive a t-shirt. Looking for a sponsor or donations. Would like to align colors with field day, so new t-shirts don't have to be purchased.
 - FINANCIAL GOAL: to raise 90k profit.
 - Request up to \$15,000 to purchase (which will be reimbursed by Fun Run funds):
 1. DJ X 2 (NEED IDEAS)
 2. Miss Britt
 3. Pom poms
 4. Sponsor signage
 5. T-shirts (\$5/pp)
 6. Tunnels
 7. Flag making supplies
 8. posters/marketing signage
 9. Materials to send home

APPROVED

- Subcommittee
 1. Parents can sign up to be on a committee and attend meetings for the fun run.
- Principal's Projects for the future:
 1. Oakridge: Redo the main entry.
 2. Forestdale: Garden
- Garden Club at Forestdale
 - 6 week session beginning September 25th for grades K-2. Wednesdays after early dismissal lasting 1 hr, 50\$ per student. Volunteers needed. (Parents who volunteer can register their child with no fee).
 1. NOTE - anyone can run an after school class. Discuss with fundraising. These programs provide funds for the Sandwich PTA.
- **Events** - Valerie McIntyre | Meaghan Mallon | Angela Kida
 - Overall budget for events was approved in June 2024 and funds are managed by events team. .
 - Back to school bash 9/13 5:30 @ forestdale (principles to send reminder notes)
 - Fall harvest event (Liz) Oct 19th
 - NEED VOLUNTEERS
 - Russo's or another vendor to provide discounted pumpkins (kick back to PTA?)
 - Bring pre-carved pumpkins.
 - Town officials vote on the best pumpkins.
 - Food trucks, DJ, decorations, potential face painting.
 - A challenge has been set up throughout town - businesses decorate their window displays for fall and the PTA awards the golden pumpkin to the best. The Chamber of Commerce is involved and several businesses have already signed up.
 - Open house meals for teachers - will put out signups for volunteers to arrange and set up food
 - Book fairs
 - NEED VOLUNTEERS
 - Oak Ridge Oct. 15th & 16th- family night 10/16
 - Forestdale Nov 14 & 15- family night 11/15
 - Heritage trunk or treat 10/27
 - Lauren C. volunteered to man a car.
 - Sugar plum fairy holiday kick off Nov 24th.
 - Students shop with a volunteer and have gifts wrapped by a volunteer.
- **Cultural Events** - Cyndi Rotondi

Request for 1000\$ Cultural funds from Mr John Williams for Vento Chiaro to perform for 3rd/4th grade students at Oak Ridge. ***APPROVED***
- **Membership** - Mary Beth Burwood
 - Different ways to engage with the PTA:
 - Sign up as a member for \$15
 - Volunteer! (you don't need to be a member)
 - Join the board (next year)
 - We've transitioned to Givebacks, which will now be the only platform to join the PTA. This makes everything more streamlined.
 - Gift cards will be purchased for a raffle in September and October. Members names will be drawn to win. The goal is to boost membership early.
 - Mr. D has stated if 95% of staff sign up for PTA, he will throw a pizza party.

- **Treasurer's Report** - Cara Foley
 - Looking for ways to improve money transfers.
 - Budget Request: \$750 (Insurance, tax filing, etc.) **APPROVED**

- **Questions | Comments**
 - Communication - well done! Word is getting out.
 - Teachers reported that the pencil boxes and headphones were fantastic and seamless.
 - Paper product donations did very well at the Center for Active Living and the Library.
 - Storage needed. Will be great for replenishing mid -year.

- **Adjourned:** 7:16 PM
 - Next meeting 10/8.

Your 2024/2025 Sandwich Elementary PTA Board

Co-Presidents: Lizz Bonino | Melody Way

Treasurer : Cara Foley

Fundraising : Antonia Solitro | Jackie O'Connor

Events : Valerie McIntyre | Meaghan Mallon | Angela Kilda

Secretary : Lauren Comley

Grants : Kendall O'Brien

Communications : Shana Tyner | Michelle Ducie

Accounts Payable : Kate Bizorik

Cultural Events : Cyndi Rotondi

Membership : Mary Beth Burwood